

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, January 13, 2025 at 7:27 PM. Mayor Thomas Erdmann presiding.

The Pledge of Allegiance to the flag was recited.

The following members of Council and City Departments were present: Troy Roundy, Neil Fandrich, Jesse Nelson, Tyler Hoggarth, Trygg Olson, Doug Smith, Abby Geroux, Melissa Magnuson, Jason Wolsky, Christopher Bittmann, and Jennifer Gast.

Absent: Attorney Ryan.

Also present: Linda Schuster and Leasa Lura.

A motion was made by Roundy, seconded by Fandrich, to approve minutes of the special council meeting held December 18, 2024. All voted aye. Motion carried.

A motion was made by Olson, seconded by Hoggarth, to approve consent agenda items:

- a. To ratify the following game of chance permit(s) issued by the City Auditor: #1047 to USA Wrestling of North Dakota for a raffle, #1048 to the Carrington Youth Center for a raffle board, #1049 to Carrington Senior Citizens for a raffle, and #1050 to American Legion John Raymond O'Hara Post #25 for a raffle board.

All voted aye. Motion carried.

A motion was made by Fandrich, seconded by Smith, to approve the following 2024 year end transfers:

From	To	Amount	Reason
General 100	Fire 226	\$43,095.00	5 mills budgeted
CED 325	Water 601	\$50,000.00	Debt Service
Sales Tax 228	Water 601	\$14,460.00	Inert Landfill
Sales Tax 218	St Imp 14-1 351	\$300,000.00	Offset specials
City Share Specials 203	St Imp 14-2 352	\$8,931.97	20% city share
Water Plant Project 361	Water 601	\$249,049.61	debt service
Water 601	General 100	\$126,000.00	20% revenue
Sewer 602	General100	\$48,000.00	20% revenue
Sanitation 603	General 100	\$99,000.00	20% revenue
General Fund 100	Capital Projects 316	\$273,000.00	excess revenue
Early Retire St. Project 275	25% of 1% Sales Tax 228	\$950.93	account cleanup/per Harold

The following voted in favor: Nelson, Roundy, Fandrich, Hoggarth, Olson, and Smith. Against: None. Motion carried.

A motion was made by Roundy, seconded by Olson, to approve the Carrington Airport Authority's recommendation to appoint Kyle Wetzel to serve the remainder of Nikki Mertz's term through December of 2026. All voted aye. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Assistant Chief Wolsky reported 1 call, radios were received, and elections were held:
Fire Chief: Ken Wangen
Assistant Chief : Jason Wolsky
2nd Assistant Chief: Troy Roundy
Secretary/Treasurer: Deedra Aasand
Trustees: Shawn Neumiller, Joel Willey, and Ryan Larson.
Captains: Tommy Moravec, Josh Cabler, David Mindt, Marius Botha, Brad Weninger, and Duane Sauvageau.
Training Officers: Josh Cabler, Chase Pederson, and David Mindt.

FINANCE & LEGAL:

Mayor Erdmann reported the committee met with Bravera on recommendations for our insurance policy. Sales tax collection for 2024 set a record at \$1,311,093.98.

A motion was made by Hoggarth, seconded by Nelson, to approve finance & legal's recommendation on no change in the liability policy ,increasing auto deductibles from \$100 to \$500, changing our inland marine (equipment) policy from an itemized list to a blanket policy, and authorizing Bravera to assess our building property coverage prior to July 1 renewal. The following voted in favor: Roundy, Smith, Olson, Fandrich, Nelson, and Hoggarth. Against: None. Motion carried.

A motion was made by Smith, seconded by Roundy, to transfer \$275.00 from the General Fund (100) to Shop with a Cop Fund (230) to replace a damaged visa gift card. The magnetic strip is unreadable, however, the card number off the front can be utilized to make a purchase for National Night Out. The following voted in favor: Olson, Smith, Hoggarth, Roundy, Nelson, and Fandrich. Against: None. Motion carried.

CCEDC:

Mayor Erdmann reported they've updated their brochures on the 12 programs offered and next month they'll have Carrington Christmas cash numbers.

A motion was made by Roundy, seconded by Olson, to approve CCEDC's recommendation to change the BND Flex Pace Interest Buy down program for loan amounts under \$250,000 the maximum length will be 7 years and with loan amounts over \$250,000 the maximum length would be 10 years. All voted aye. Motion carried.

A motion was made by Roundy, seconded by Fandrich, to approve CCEDC's recommendation to revise the BND Flex Pace Interest Buy down for Darin Esser from a 10 year length to 7 years. All voted aye. Motion carried.

A motion was made by Nelson, seconded by Smith, to disburse \$2,850 to Olna Pasenko for the first half of Uniting for Ukraine Sponsorship grant program. The following voted in favor: Fandrich, Hoggarth, Olson, Roundy, Nelson, and Smith. Against: None. Motion carried.

A motion was made by Olson, seconded by Hoggarth, to disburse \$35,246.97 to SWZ LLC/Central City Wellness as per the Business Commercial Improvement Grant guidelines. The following voted in favor: Smith, Nelson, Hoggarth, Fandrich, Olson, and Roundy. Against: None. Motion carried.

A motion was made by Fandrich, seconded by Roundy, to approve a housing incentive grant application from Jay and Cindy Bauer with disbursement of funds once they take occupancy. All voted aye. Motion carried.

AIRPORT:

Councilman Fandrich reported they had met January 9th and discussed lighting project with Interstate and moving the wind sock.

POLICE:

Councilmen Hoggarth reported they met tonight and there were 318 calls for service in December and year to date calls for 2024 were 3,701, and the Chief will be getting a quote for new body armor.

TREE BOARD:

Councilmen Smith reported they met January 6th to authorize Auditor Gast to sign/accept the grant from ND Forest Service in the amount of \$21,575, and discussed upcoming planting & removal.

PUBLIC WORKS:

Councilmen Roundy reported water plant production was 95,849,000 gallons for 2024, a notice in the paper and postcards will be sent out pertaining to outdated water samples from the month of November as required by ND DEQ and samples will be driven to Bismarck from now on, the water break at 13th Ave between 2nd and 3rd St N has been repaired, Jay Bauer storage units has a meter but has since been sold to Darin Esser and will now be billed, Jason Wolsky and Taylor Bickett will be attended the ND Rural Water conference January 21-23, George Mittleider will attend landfill operator training February 28-30, still waiting on burn permit, a request from JO Volleyball was approved at \$50 each use of rental for the armory, and armory step material is here but will wait until spring to repair, and two week notices were received from Dillon Flemmer and Kevin Guthmiller. The Mayor thanked Jason, Pam Jerome, and Jennifer for their work on the recent mailings.

BUILDING OFFICIAL:

Public Works Director Wolsky reported 1 building permit was issued in December with 79 permits issued for 2024.

A motion was made by Roundy, seconded by Olson, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Nelson, seconded by Olson, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Fandrich, Roundy, Hoggarth, Olson, Smith, and Nelson. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Hoggarth, seconded by Smith, to adjourn. All voted aye. Motion carried.

Adjourned at 7:59 pm.

Jennifer Gast, Auditor

Thomas Erdmann, Mayor