

## **APPROVED CITY COUNCIL MEETING MINUTES**

A regular meeting of the City Council of the City of Carrington was held Monday, July 14, 2025 at 7:30 PM. Mayor Thomas Erdmann presiding.

The Pledge of Allegiance to the flag was recited.

The following members of Council and City Departments were present: Neil Fandrich, Jesse Nelson, Tyler Hoggarth, Trygg Olson, Abby Geroux, Jason Wolsky, and Jennifer Gast.

Absent: Attorney Ryan, Councilmen Roundy and Smith, and Chief Bittmann.

Also present: Ken Wangen and Leasa Lura.

A motion was made by Olson, seconded by Fandrich, to approve minutes of the council meeting held June 9, 2025. All voted aye. Motion carried.

A motion was made by Hoggarth, seconded by Nelson, to approve consent agenda items:

- a. To ratify the following game of chance permit(s) issued by the City Auditor:  
#1060 to Carrington Lions Club for a sports pool, #1061 to Carrington High School Student Council, and #1062 to Friends of FBLA for poker.

All voted aye. Motion carried.

A motion was made by Fandrich, seconded by Olson, to approve a request to waive Armory rental fee on January 22, 23, 24, 2026 for Trinity Lutheran Church, "Feed my Starving Children" event. All voted aye. Motion carried.

A motion was made by Olson, seconded by Hoggarth, to approve the Agreement for Cost-Share Reimbursement with the North Dakota State Water Commission for City of Carrington's Main Street Waterline Replacement Project and authorize Mayor Erdmann and Auditor Gast to sign the agreement. The following voted in favor: Nelson, Fandrich, Hoggarth, and Olson. Against: None. Motion carried.

A motion was made by Fandrich, seconded by Nelson, to approve the Engineering Agreement and authorize Mayor Erdmann and Auditor Gast to sign. The following voted in favor: Hoggarth, Fandrich, Olson, and Nelson. Against: None. Motion carried.

A motion was made by Hoggarth, seconded by Olson, to approve Plans and Specifications and Authorize the Advertisement for bids. The following voted in favor: Olson, Nelson, Hoggarth, and Fandrich. Against: None. Motion carried.

## **COMMITTEE REPORTS**

### **FIRE DEPT:**

Chief Wangen reported 16 calls for service, the new truck is coming back this week, going to advertise the green truck for bids at the end of the month, the Fire Marshall has been brought in to investigate the increase in grass fires, and they provided mutual aid to Kensal FD in Pingree.

### **FINANCE & LEGAL:**

Mayor Erdmann reported they discussed the sanitation contract and a charitable gaming site authorization policy will be reviewed for August.

A motion was made by Nelson, seconded by Fandrich, to approve the Public Comment at Regular Council meetings policy. All voted aye. Motion carried.

A motion was made by Olson, seconded by Fandrich, to authorize Auditor Gast to transfer \$1,000,000 from Bremer Bank to Bank Forward. The following voted in favor: Hoggarth, Nelson, Fandrich, and Olson. Against: None. Motion carried.

A motion was made by Nelson, seconded by Fandrich, to move the regular August 11<sup>th</sup>, 2025 meeting to August 12<sup>th</sup>, 2025. All voted aye. Motion carried.

#### **CCEDC:**

Mayor Erdmann reported CCEDC joined CATCH (Communities Acting Together for Change and Hope) as an organizational member. Megan Wilson is opening Central City Massage next to the fitness center with a \$1,500 startup grant. Denise Shipman is buying Petals & Stems with CCEDC approving a \$15,000 forgivable three-year loan.

A motion was made by Hoggarth, seconded by Olson, to disburse \$2,500 to Gussiaas Electric per the job credit grant guidelines for Forest Leitch. The following voted in favor: Nelson, Fandrich, Hoggarth, and Olson. Against: None. Motion carried.

A motion was made by Olson, seconded by Fandrich, to disburse payment of \$6,000 (\$3,000 now, 25% in 6 months, and 25% in 9 months) per grant guidelines for 6 additional full-time children served. The following voted in favor: Hoggarth, Olson, Nelson, and Fandrich. Against: None. Motion carried.

A motion was made by Nelson, seconded by Fandrich, to approve R3 Meats LLC (Tyler Ingebretson) preliminary application for a Commercial Building Improvement Grant application for a 25% cost share up to \$30,000 maximum. The following voted in favor: Nelson, Fandrich, Hoggarth, and Olson. Against: None. Motion carried.

A motion was made by Fandrich, seconded by Hoggarth, to approve R3 Meats LLC preliminary application for a Commercial Building Construction/Expansion grant based upon assessed value once on the tax roll. All voted aye. Motion carried.

#### **AIRPORT:**

Councilman Fandrich reported they met July 10th with Interstate Engineering providing an update on the Airfield lighting improvement project, wetland survey is done, pre-design meeting on the lighting project was held June 25 with FAA, Roadway Services completed crack seal project, state FAA meeting is July 22<sup>nd</sup> in Jamestown, and went over 2026 Budget.

#### **POLICE:**

Councilman Hoggarth reported 283 calls for service in June.

#### **PUBLIC WORKS:**

Mayor Erdmann reported no meeting due to lack of a quorum. Travis Dillon reported they went around and looked at drainage. Mayor stated they received a report back from NDDEQ on water plant inspection, they passed with flying colors, but there are some written issues to take care of. The landfill inspection on June 10 has some deficiencies to address and SIRM 2020 is

doing some concrete work under the water tower. A siren by Bessette Motors needs to be worked on.

A motion was made by Fandrich, seconded by Olson, to approve the Tri-State Paving quote for \$45,045 for repair of 12 spots. The city portion of \$28,750 + or - will be paid from Fund 228. The following voted in favor: Hoggarth, Nelson, Olson, and Fandrich. Against: None. Motion carried.

**BUILDING OFFICIAL:**

Mayor Erdmann reported 9 new building permits issued in June.

A motion was made by Fandrich, seconded by Hoggarth, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Nelson, seconded by Olson, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Fandrich, Olson, Hoggarth, and Nelson. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Hoggarth, seconded by Olson, to adjourn. All voted aye. Motion carried.

Adjourned at 8:05 pm.

---

Jennifer Gast, Auditor

---

Thomas Erdmann, Mayor