

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, September 8, 2025 at 7:30 PM. Mayor Thomas Erdmann presiding.

The Pledge of Allegiance to the flag was recited.

The following members of Council and City Departments were present: Troy Roundy, Neil Fandrich, Jesse Nelson, Tyler Hoggarth, Doug Smith, Abby Geroux, Jason Wolsky, Christopher Bittmann, and Jennifer Gast.

Absent: Attorney Ryan and Councilman Olson.

Also present: Ken Wangen, Linda Schuster, Kelly Hagel, and Leasa Lura.

A motion was made by Hoggarth, seconded by Smith, to approve minutes of the council meeting held August 12, 2025.

A motion was made by Hoggarth, seconded by Fandrich, to approve the consent agenda item(s):

- a. To ratify the following game of chance permit(s) issued by the City Auditor: #1063 to Carrington Dollars for Scholars for a raffle, #1064 to Friends of Carrington Healthy Communities Coalition for poker, and #1065 to Carrington Knights of Columbus for a calendar raffle.
- b. To update authorized signers on all city bank accounts at Bank Forward and Bremer Bank, listing Mayor Erdmann, Council President Troy Roundy, Council Vice President Neil Fandrich, Auditor Gast, and Deputy Auditor Jerome as authorized signers and removing all others.

All voted aye. Motion carried.

A motion was made by Fandrich, seconded by Roundy, to authorize Mayor Erdmann to sign all documents related to the sale of parcel 02961000 (former Rexall Drug building) to SWZ LLC. All voted aye. Motion carried.

A motion was made by Nelson, seconded by Hoggarth, to approve Amy Wobbema's request for street closing on October 9, 2025 from 3 pm to 8 pm for 8th Ave & Main Pasta Fest on 8th Ave from 1st St N to Main St and Main Street from 8th Ave to 10th Ave. All voted aye. Motion carried.

A motion was made by Roundy, seconded by Smith, to award the watermain replacement project bid to Naastad Brothers for \$174,750. The following voted in favor: Nelson, Roundy, Fandrich, Hoggarth, and Smith. Against: None. Motion carried.

Mayor Erdmann opened the Public Hearing on the city's Charitable Gaming Site Authorization Policy. Hearing no comments from the audience, the public hearing was closed.

A motion was made by Roundy, seconded by Smith, to approve the Charitable Gaming Site Authorization Policy. All voted aye. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Chief Wangen reported 3 calls for service, trained on pump operation on new truck, released advertisement for sealed bids on old truck with October 31 deadline, and working on certificate of existence.

A motion was made by Fandrich, seconded by Nelson, to allow the Haunted House group to use the armory free of charge. All voted aye. Motion carried.

FINANCE & LEGAL:

Mayor Erdmann reported the Sanitation Committee offered \$33,905 monthly with a 3% annual increase on the Waste Management contract for 3 years with 10 days for WM to respond, waiting on quotes to replace city hall furnace, discussed Flexible Transportation grant project of paving 66th Ave from highway 200 north toward Pasta Plant as well as repairing the Pasta Plant Road, and discussed more hangar space at the airport including funding sources.

A motion was made by Roundy, seconded by Nelson, to approve Mayor Erdmann signing a letter of support for an application for the flexible transportation grant program. All voted aye. Motion carried.

CCEDC:

A motion was made by Roundy, seconded by Fandrich, to approve the preliminary application from Central City Lumber for the Job Credit Grant program for a cabinet designer qualifying for up to \$2,500 per grant guidelines. All voted aye. Motion carried.

A motion was made by Smith, seconded by Hoggarth, to approve the application from High Plains Equipment for the Work Local Scholarship program for Gabe Richter for \$4,250. The following voted in favor: Smith, Hoggarth, Fandrich, Roundy, and Nelson. Against: None. Motion carried.

A motion was made by Smith, seconded by Roundy, to approve the addition to the new home construction incentive of the developer grant of \$8,000 (\$4,000 at foundation or framing stage and \$4,000 once a certificate of occupancy has been issued) and a \$4,000 grant to homebuyer (\$2,000 check and \$2,000 in Carrington Cash). The tax incentive applies to whoever owns the home when it's assessed. All voted aye. Motion carried.

A motion was made by Fandrich, seconded by Smith, to provide a \$200,000 forgivable loan over 8 years with a 4% interest rate to a developer interested in purchasing the H&H Holding's property with the Mayor working with the City Attorney, buyer, and buyer's lender on mortgage details. The following voted in favor: Hoggarth, Roundy, Nelson, Smith, and Fandrich. Against: None. Motion carried.

AIRPORT:

Councilman Fandrich reported they met September 4th with an update on the Airfield lighting improvement project, the beacon location will be moved to where the current windsock is, authorized Chairman Bauer to sign AIP & AIG grant applications, and cleaning and adjusting AWOS optics occurred.

POLICE:

Councilman Hoggarth reported they met tonight, 336 calls for service in August, Eric Romero has been hired starting October 1, and new tires will be installed on the Tahoe.

A motion was made by Hoggarth, seconded by Fandrich, to approve the purchase from Motorola for a base unit at PD for \$4,935 from Fund 228. This unit will not qualify for state reimbursement as it is past the deadline. The following voted in favor: Fandrich, Smith, Nelson, Roundy, and Hoggarth. Against: None. Motion carried.

TREEBOARD:

Councilman Smith reported they met September 5th with bids opened on the fall tree removal project. J& J Striping was awarded the bid at \$13,125 with project to be completed by October 31.

PUBLIC WORKS:

Councilman Roundy reported Stutsman Rural water was out today to look at their meter with a bad valve being repaired, Core & Main was out to look at some residential/commercial meters and a software correction was completed. Tri-State paving/patching spots were completed, PWD Wolsky has had a conversation with ND DOT on upgrading cross walks on highway 281, looking at solution for the alley at the old grade school lots, Greg Grenz has been hired for the Equipment/Water Plant operator position and starts September 29, armory hours have changed to 7 am – 10 pm seven days per week, and Attorney review from DOT agreements from 1982 & 1988 indicate the city is only responsible for crack sealing only on certain frontage roads.

A motion was made by Smith, seconded by Fandrich, to authorize Mayor Erdmann and Auditor Gast to sign all documents related to the Watermain Replacement Project. All vote aye. Motion carried.

BUILDING OFFICIAL:

PWD Wolsky reported 13 new building permits and Planning & Zoning is reviewing a lot combination ordinance provided by Dalsted & Ryan.

A motion was made by Smith, seconded by Roundy, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Nelson, seconded by Smith, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Roundy, Hoggarth, Smith, Fandrich, and Nelson. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Hoggarth, seconded by Nelson, to adjourn. All voted aye. Motion carried.

Adjourned at 8:17 pm.

Jennifer Gast, Auditor

Thomas Erdmann, Mayor