

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, December 9, 2024 at 7:26 PM. Mayor Thomas Erdmann presiding.

The Pledge of Allegiance to the flag was recited.

The following members of Council and City Departments were present: Troy Roundy, Neil Fandrich, Jesse Nelson, Tyler Hoggarth, Trygg Olson, Doug Smith, Abby Geroux, Jason Wolsky, Hunter Lentz, and Jennifer Gast.

Absent: Attorney Ryan and Chief Bittmann.

Also present: Ken Wangen, Linda Schuster, Leasa Lura, Dillon Flemmer, and Whitney Carter.

A motion was made by Olson, seconded by Fandrich, to approve minutes of the regular council meeting held November 12, 2024. All voted aye. Motion carried.

A motion was made by Smith, seconded by Roundy, to approve consent agenda items:

- a. To approve the following 2025 licenses:
 - 2025 House Movers: Carrington House Moving, Inc.
 - 2025 Gas Fitters: M&C Plumbing & Heating, Rusty Kollman, Larsen Plumbing & Heating AC Inc., Mike Larson Plumbing & Heating, Lunseth Plumbing & Heating Co, and Schulz Plumbing & Heating AC Inc.
 - 2025 Plumbing: Lunseth Plumbing & Heating Co, Larsen Plumbing & Heating AC Inc., M&C Plumbing & Heating, Mike Larson Plumbing & Heating, and Schulz Plumbing & Heating AC Inc.
 - 2025 Beer and Liquor: Casey's Retail Company DBA Casey's General Store #3364, CBS', Central City Lanes, Chieftain, Cobblestone, DK Freeman, LLC, Five Spot, Garden Gate, and Shamrock Bar.
 - 2025 Trailer Coach: Sunset Court
 - 2025 Tree: Teves Construction, J&J Striping, and Schroeder Sawyer Service.
- b. To approve the 2025 Fee & Rate Schedule.
- c. To approve Planning & Zoning's recommendation to appoint Darin Esser to a 3 year term.
- d. To approve the Carrington Municipal Airport Authority Board's recommendation to appoint Neil Fandrich to a five year term.

All voted aye. Motion carried.

A motion was by Nelson, seconded by Fandrich, to authorize Mayor Erdmann to sign the Interim Financing Agreement Series D Small Systems Amendment for the RRVWSP. The following voted in favor: Smith, Olson, Hoggarth, Fandrich, Roundy, and Nelson. Against: None. Motion carried.

A motion was made by Hoggarth, seconded by Smith, to approve Resolution 120924, a resolution to authorize Mayor Erdmann to enter into the Employer Participation Agreement for the North Dakota Public Employee's Retirement System, Public Safety Retirement Plan, and to sign any necessary paperwork to effectuate the plan. The following voted in favor: Nelson, Roundy, Fandrich, Hoggarth, Olson, and Smith. Against: None. Motion carried.

A motion was made by Olson, seconded by Fandrich, to authorize Mayor Erdmann and Auditor Gast to sign the employer participation agreement in the ND PERS Public Safety Retirement Plan. The following voted in favor: Roundy, Fandrich, Hoggarth, Nelson, Olson, and Smith. Against: None. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Chief Wangen reported 2 calls since the last report, radios were ordered, and the Chief and Assistant Chief Wolsky attended the North Dakota Fire Service Instructors Convention.

FINANCE & LEGAL:

Mayor Erdmann reported the committee was working with Tanya Wieler of Dakota Dynamics on a wage scale. Corporate people within the city and the majority are looking at 3% increase this year and more time is needed to make any determinations. City sales tax is at a record high. Discussion on pros/cons of TIF program was held.

A motion was made by Nelson, seconded by Smith, to approve Finance & Legal's recommendation of a 4% salary increase to employees in good standing performance wise, effective January 1, 2025. The following voted in favor: Fandrich, Hoggarth, Olson, Smith, Nelson, and Roundy. Against: None. Motion carried.

A motion was made by Roundy, seconded by Fandrich, to approve the city's financial statements for years ended December 31, 2022 and 2023 completed by Harold J Rotunda, CPA, and to authorize Mayor Erdmann to sign and Auditor Gast, if necessary. The following voted in favor: Hoggarth, Olson, Smith, Roundy, Fandrich, and Nelson. Against: None. Motion carried.

CCEDC:

Mayor Erdmann reported they are doing a housing study with Maxfield Research utilizing a \$20,000 ND Department of Commerce grant. Economic Development funds will pay these bills up front with grant reimbursement into fund 325.

A motion was made by Olson, seconded by Roundy, to approve a preliminary job credit application from Gussiaas Electric for new hire Forrest Leitch. \$2,500 in grant funds to be paid after six months employment and guideline documentation is received. All vote aye. Motion carried.

A motion was made by Roundy, seconded by Fandrich, to disburse grant funds of \$2,500 to Gussiaas Electric for the continued employment of Jacob Langley per grant guidelines. The following voted in favor: Nelson, Smith, Hoggarth, Roundy, Fandrich, and Olson. Against: None. Motion carried.

A motion was made by Roundy, seconded by Nelson, to approve preliminary Uniting for Ukraine Sponsorship/Supporter grant application from Norbert Scheck to sponsor Maksym Ivzhenko per grant guidelines. All vote aye. Motion carried.

A motion was made by Fandrich, seconded by Nelson, to approve preliminary Uniting for Ukraine Sponsorship/Supporter grant application from Olna Pasenko to sponsor Volodymyr & Nadia Mashchenko per grant guidelines. All voted aye. Motion carried.

AIRPORT:

Councilman Fandrich reported they had met December 5th and discussed possible new board member to fill Nikki Mertz’s term, discussed land lease and offered it back to Paul Hagel, scheduling the crack seal project with Roadway Services for next year, and the high flow pump will be re-certified by O’Day Equipment this week.

POLICE:

Councilmen Hoggarth reported they met tonight and there were 313 calls for service in November and the Holiday with the Heroes event will take place tomorrow.

TREE BOARD:

Councilmen Smith reported Sherman’s removed 10 trees and a clarification from last month: Blaine Schatz was added as a board member to replace Kris Skadberg, as Kathy Wiederholt continues to serve on the board.

PUBLIC WORKS:

Councilmen Roundy reported they met and over 500+ letters were sent out on the lead service line inventory, Pipe Detectives cleaned sanitary lines at the Chieftain block and Rick’s Wholesale Tire block, the DEQ permit to burn at the landfill is still active, a request from Bio Girls to utilize the armory free of charge from March- May was approved, and the armory boiler inspection was approved.

BUILDING OFFICIAL:

Public Works Director Wolsky reported 1 building permit was issued in November and a preliminary plat plan was received from Jim Sherman.

A motion was made by Smith, seconded by Roundy, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Roundy, seconded by Olson, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Nelson, Roundy, Fandrich, Hoggarth, Olson, and Smith. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Nelson, seconded by Olson, to adjourn. All voted aye. Motion carried.

Adjourned at 8:05 pm.

Jennifer Gast, Auditor

Thomas Erdmann, Mayor